



GEORGE LANG CHARITY GOLF INVITATIONAL

Hello Sponsors,

Thank you for sponsoring our 6th Annual GuidePoint Security George Lang Charity Golf Invitational. We are delighted to have you in attendance. This year's event will be held at the International in Bolton, MA. Below please find logistical details and a list of items you will need to bring.

Please send me your 30-word corporate description and raffle prize description by May 18 for the Technology Showcase. Please read the following and let me know if you have any questions - Maura

You will need to bring the following to our event:

- Marketing collateral and giveaways for Technology Showcase (QTY 125)
- Table cloth & pull up banner
- Bring Monitor for Demo and extension cord
- ***A Raffle prize valued at \$100 for incentive to visit your exhibit at Vendor Showcase***
- ***30 Word corporate description by May 18th***

Below please find:

- Registration Info & Link - Please register your Golfer(s) & 2 representatives for the Technology Showcase and Tee Box.
- Shipping Details
- Exhibits set up and breakdown
- Hotel Accommodations

Registration:

Here is the registration link. Please register your golfer and reps by May 18th. Please register your Golfer(s) & 2 representatives for the Technology Showcase and Tee Box.

REGISTRATION LINK: <https://go.guidepointsecurity.com/EVNE20180611VendorReg.html>

Vendor Technology Showcase Prize Patrol:

As an enticement to all of our guests to arrive early for the Technology Showcase and stay late we will conduct a Vendor Prize Give-A-Way. We ask that each vendor donate a prize valued at \$100 or more that will be awarded at the dinner reception.

Please provide us with a brief description of your company (30 words or less) and the specific prize you will be donating. Each attendee will be given a Vendor Technology Showcase Prize preview weeks in advance which highlights your company and prize. **Please send the company and prize descriptions by May 18th to Maura Craig.**

- Prize description and value
- Corporate Description 30 Words or less

Day of Set Up - June 11th:

Vendor Technology Exhibit Logistics:

The Exhibit's will be in the main ballroom and on the patio at the International. Exhibits may be set up beginning at 6:30 the morning on June 11th. We insist that vendor exhibits be set up in the main ballroom by 8am. Exhibit table selection is on a first come first serve basis. Our guests will arrive at 8:30 am.

Tee Box Set Up:

Sponsors will be given a golf cart to transport your Tee Box display onto the course. Vendors may set up their course display prior to the showcase (before 8:30) or at 10:30. Hole assignments will be given out the week of the event.

Attire:

Please have your team dress in business casual golf attire. No jeans or Tee Shirts are allowed. Collared shirts must be worn.

Shipping Address:

Please ship your packages to The International at the following address. Please make sure to address your boxes as follows and include your company name.

The International

159 Ballville Rd

Bolton, MA 01740

Attn: Maria Ambach c/o GUIDEPOINT SECURITY GOLF EVENT JUNE 11th

Your Company Name:

Please send tracking details to Maura Craig: Maura.craig@guidepointsecurity.com

Return Shipments:

Please remember to include return shipping labels. The International will not have any labels onsite. All packages must be picked up no later than **June 13rd by 3pm**.

Accommodations:**The Lodge at The International**

159 Ballville Rd
Bolton, MA 01740
(978)779-1320

<http://bookings.ihotelier.com/bookings.jsp?groupID=2254316&hotelID=99494> [bookings.ihotelier.com]

Residence Inn By Marriott

112 Donald Lynch Boulevard, Marlborough, MA

(508) 481-1500
Website: marriott.com

The Holiday Inn Express Hotel & Suites Boston – Marlboro (2.5 miles from Bolton)

**121 Coolidge Street
Hudson, MA**

(978) 562-1001
Website: ihg.com

We look forward to seeing you on June 11th at the International!

Please feel free to contact me if you have any questions and thank you for your sponsorship.

Maura



Maura Craig, NE Marketing Manager
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